

# BALTIMORE RESEARCH AND EDUCATION FOUNDATION

## PACKING SLIP REPLACEMENT

Our office has not received the packing slip for the attached order. To facilitate payment to the vendor, all BREF packing slips must be signed, dated and forwarded to mail code 151. Please attach the packing slip, or if missing, complete this form and return ASAP!

TODAY'S DATE: \_\_\_\_\_ ORDERED BY: \_\_\_\_\_

P.I. \_\_\_\_\_ DELIVERED TO: \_\_\_\_\_

ITEMS IN QUESTION: (Please see attached P.O.)

1. \_\_\_\_\_

2. \_\_\_\_\_

3. \_\_\_\_\_

4. \_\_\_\_\_

5. \_\_\_\_\_

RECEIVED  YES      DATE RECEIVED: \_\_\_\_\_  
 NO

NOTES: \_\_\_\_\_  
\_\_\_\_\_

AUTHORIZED SIGNATURE: \_\_\_\_\_

DATE SIGNED: \_\_\_\_\_