

Baltimore Research and Education Foundation, Inc.	Honoraria Received and Honoraria Payment Policy	No.		35
		Effective Date		03/12/2009
		Revision Letter		A
		Final Approval Signature	Approved at the BREF Board meeting held 1/26/2011.	

1.0 Purpose

The purpose of this policy is to establish the terms whereby the Baltimore Research and Education Foundation, Inc. (BREF) will receive or pay a fee for service.

2.0 Scope

This policy applies to investigators or professionals that would receive or be paid an honoraria payment.

3.0 Policy

3.1 Honoraria Received: Baltimore Research and Education Foundation **does not** accept honoraria provided to an investigator as payment for participation in an activity.

3.2 Honoraria Payment: Baltimore Research and Education Foundation will pay honoraria as requested to support a research or education activity. The payee must either not be a federal employee or, if a federal employee, be able to document that he/she was on annual leave and not speaking on a topic that relates to their VA expertise.

4.0 Definitions

5.0 Responsibilities

6.0 Revision History

Revision Date	Revision Letter	Name of Document Author	Description of Change
03/11/2009	A	Heather Riley	Policy put into approved format
01/26/2011		Shirley Rutledge	No revisions. Policy approved at BREF Board meeting held 1/26/2011.